

**SAN BERNARDINO VALLEY COLLEGE
FOUNDATION MINUTES
October 16, 2013 – 4:00 p.m. – PDC 104**

SBVC Foundation Members Present:

Bruce Baron	Rich Beemer	Stephanie Cereceres
Dr. Gloria Fisher	Katie Henry	Nancy O'Kelley
Craig Petinak	Beverly Powell	Ruth Sandlin
Linda Savage	Jose Torres	Lew Warren

SBVC Foundation Members Absent:

Lois Carson	John Futch	Dr. Jeremiah Gilbert
Eloise Gomez Reyes	Patricia Hinojosa	Barbara McGee
Judi Penman	Mark Seay	Paul Shimoff
Donald Singer	Mike Stull	Bob Temple - Resigned
Danny Tillman	Brian Townsend	Evlyn Wilcox

Guests Present:

Gloria Harrison
Joseph Nguyen
Chris Looney, CCS Consultants

SBVC Foundation Staff Present:

Laura Gowen

I & II Call to Order; Welcome & Introductions:

President Rich Beemer called the meeting to order at 4:08 p.m. and shared with the board that Mr. Bob Temple had resigned due to health issues. Self-introductions were made.

III. Approval of the Minutes of June 12, 2013:

Rich Beemer, realizing an error in the minutes reflecting the election of Katie Henry to the board, asked for motion from the members present to approve the minutes of June 12, 2013 with this one change. **Lew so moved; Linda seconded the motion. MOTION APPROVED.**

IV. Ratification of new Treasurer, Mr. Jose Torres:

Rich briefed the membership on action taken via email vote on September 27, 2013 to elect Mr. Torres as Treasurer of the Board. Rich asked for a motion on the ratification. This action will remove Ms. Tanya Rogers from the account and will add Mr. Jose Torres in her place. This is the Foundation's account at Arrowhead Credit Union; Acct #:5419270031. **Linda so moved; Katie seconded the motion. MOTION APPROVED.**

V. Investment Report: Handout on file.

Jose presented a report on our current investment status.

VI. Annual Audit Report: - Postponed until January.

VII. Non-Profit Consultant Report: Handout on file.

Rich introduced Chris Looney of CCS Consultants. Mr. Looney discussed the findings from their report and distributed handouts highlighting the key points. Much discussion took place and Mr. Looney fielded many questions from the board. Rich will be calling for the executive committee to convene to discuss next steps.

VIII. SBVC President's Report:

Dr. Fisher spoke about how involved our student body was in hosting the mayoral candidacy forum recently in our new Business Building and further discussed the grand opening of this building. She also covered the fact that our auditorium is currently under renovation and the upcoming dinner theater which will utilize the new Business Building due to lack of the availability of the auditorium.

Dr. Fisher briefed the board on the newly created position of Scholarship Director and introduced Joseph Nguyen as the Interim Director. Joseph distributed flyers for this season's scholarships and shared that he would be holding workshops to assist students in the various components of filing for scholarships.

IX. Fundraising Committee Report:

Ruth Sandlin shared that she, Bev, Linda met on September 25th and came to conclusion to hold off on major fundraising events until such time as the Executive Director is hired and in place.

They did determine that they would still like to do the Golf Tournament in the Spring of 2014 so we don't lose the momentum and visibility that this event brings. She also shared that some other fundraising ideas have been discussed.

X. New Business:

- ❖ Committee Assignments: Rich discussed the need for another meeting to be held before the January meeting in order to discuss the hiring of an Executive Director and stated that with the resignation of Bob Temple, as well as other board vacancies, the board would be hearing from him regarding committee assignments.
- ❖ Future Meeting Dates:
 - ~ Wednesday, January 15
 - ~ Wednesday, April 16
 - ~ Wednesday, June 11 (Annual Meeting)
- ❖ Rich shared some Foundation highlights from the last quarter to include:
 - ~ Foundation Office move, Campus Center, 2nd floor
 - ~ New scholarships have been accepted from Cardenas Markets and Edison.
 - ~ Laura attended the Alumni Institute and gained a great perspective of this body and the potential we have with our alumni.
 - ~ Ongoing funding opportunities with the Foundation: purchase of Auditorium seating (priced between \$100-\$250). There are still over 300 seats available which would generate over \$50,000 in revenue.
- ❖ Annual board documents: board members were presented with packets of annual documents. Rich requested board members to take time to sign and return these documents at their earliest convenience. Included within: annual parking pass, slate of officers, outline of committee structures, committee assignments table, Board member information page, pledge form, whistleblower protection and confidentiality form, conflict of interest form and a current campus map.

XI. Adjourn:

The meeting was adjourned at 6:00 p.m.

Respectfully submitted,

Dr. Gloria Fisher, Acting Secretary