

**SAN BERNARDINO VALLEY COLLEGE FOUNDATION  
MINUTES  
JANUARY 21, 2010 – 7:30 a.m. – SBVC SUNROOM**

**SBVC Foundation Members Present**

Win Carl  
Stephanie Cereceres  
Dr. Debra Daniels  
Frank Ferré  
Dr. Amos Isaac  
Keith Lee

Craig Petinak (Ex-officio)  
Lynda K. Savage  
Paul M. Shimoff  
Dr. Don Singer  
Steve Sutorus  
Lew Warren

**SBVC Foundation Members Absent**

Bruce Barron (Ex-Officio)  
Maurice Calderon  
Lois Carson  
Dr. Liz Harris  
Judi Penman  
Dr. Bob Percy  
James Ramos  
Paul Rubalcaba

George Schnarre (Affiliated Member)  
Ron Skipper  
Dr. John Stanskas (Ex-officio)  
Bob Temple  
Brian Townsend  
Evlyn Wilcox  
Liza Wilson

**SBVC Foundation Staff Present**

Debby Gallagher

Donna Hoffmann

**Guest:**

Jeff Kennedy, Kennedy & Kennedy, Certified Public Accountants

The meeting began at 7:42 a.m.

**I. Welcome/Introductions**

President Cereceres welcomed everyone.

**II. SBVC Foundation President Report**

President Cereceres thank Dr. Debra Daniels and Donna Hoffmann for a job well done and all their efforts. She proceeded to the agenda item “SBVC President Report” due to **no quorum at this time.**

**III. SBVC President Report**

Dr. Daniels distributed two handouts, SBVC Student Profile (Attachment A) and SBVC Valley-Bound Commitment (Attachment B). She went over the SBVC Student Profile highlighting the various graphs.

Dr. Daniels updated the Board about the Valley-Bound Commitment program. Last year we had 31 students finish their first year and 28 continuing on to their second year. This year we have 89 students enrolled and they are doing very well. Next year we plan on enrolling 150 students, thanks to the continued support of San Manuel who just donated another \$200,000 for next year.

Paul Shimoff inquired if James Ramos was thanked in any way for his tribal donations for this program. Dr. Daniels stated that we are going to have a Valley-Bound presentation on Monday, January 25, 2010 and would have an opportunity to thank James. The press and Valley-Bound

students will be present. Donna Hoffmann also stated that James Ramos was given the President's Award last year by Dr. Daniels and he was honored at the CRD Conference in Washington last November.

Donna Hoffmann commented that she and Craig Petinak were working on a video of the Valley-Bound program and hopes to have it done by May, 2010.

Dr. Daniels reported on the Holiday Gathering Luncheon in December, 2010. Over 35 holiday baskets were donated by various departments with average baskets valued around \$300. We raised over \$5,000 in which she matched, bringing the total to \$10,058.00. Proceeds were designated for the Valley-Bound program.

Stephanie Cereceres and Frank Ferre attended the Holiday Gathering. Stephanie Cereceres stated everyone should come to this event in the future; it is very festive and highly attended.

Paul Shimoff suggested that we have each department "adopt a Valley-Bound Student". Donna Hoffmann stated many of our faculty & staff donate through the automatic payroll deduction program but will take suggestion for next year.

#### IV. Minutes

Stephanie Cereceres referred members back to review minutes for approval since a **quorum has been met. Paul Shimoff moved, Lew Warren seconded the approval of the October 8, 2009 minutes. MOTION APPROVED.**

#### V. Finance Reports & Discussion

**Treasurer's Report:** Steve Sutorus presented the Treasurer's Report (Attachment C). It is in a new format which reflects a comparison for three years at the six month point. (QTD or YTD). Donna Hoffmann pointed out that we are making progress in the right direction with our investments for the first six months. The contributions of \$483,000 include \$200,000 from San Manuel and other large donations. **Dr. Daniels moved and Paul Shimoff seconded the motion to accept the Treasurer's Report for the period ending December 31, 2009. MOTION APPROVED.**

**FY08-09 Audit Report:** Steve Sutorus introduced Jeff Kennedy from Kennedy & Kennedy who presented the FY 08-09 Audit Report (Attachment D). He indicated he met with Frank Ferre and Donna Hoffmann to go over in detail on Tuesday. Jeff indicated we had a clean audit. One concern was mentioned in the Auditor Communications of the Foundation not completing monthly reconciliations. Donna, the new bookkeeper and Jeff are scheduled to meet to correct this issue.

**Paul Shimoff moved and Lew Warren seconded the motion to accept the FY 08-09 Audit Report. MOTION APPROVED.**

#### VI. Old Business

**CHC Naming of Facilities Policy:** Win Carl, who also serves on the CHC Foundation, brought a proposed Naming of Facilities Policy (Attachment E) and a copy of SBCCD Administrative Procedure 6620 – Naming of Buildings and Other Properties (Attachment F) to the Board with a recommendation to adopt it as an SBVC policy. Win Carl commented that we are missing a great opportunity, especially with the number of new buildings being built through our bond measures.

Paul Shimoff and others were concerned the naming levels were too high and unachievable in our area. After further discussion, the Board agreed the SBVC and CHC Presidents and Resource Development Directors should review the funding levels and propose more feasible figures. **Keith Lee moved and Paul Shimoff seconded the motion to accept the CHC Naming of Facilities Policy, but after working with the staff to revise the naming levels. MOTION APPROVED.**

VII. New Business

**Nominations for Foundation Board:** Dr. Don Singer recommended the approval of the three SBVC Foundation Board Nominations: 1) Richard (Rich) Beemer 2) Dennis Hansberger 3) Leslie Rodden. **Dr. Don Singer moved and Keith Lee seconded the motion to accept the three board nominations. MOTION APPROVED.**

**Affiliate Membership:** Stephanie Cereceres said that a request from Paul Rubalcaba was received requesting his membership be moved from the board to affiliate status. **Linda Savage moved and Keith Lee seconded the motion to move Paul Rubalcaba membership to affiliate status. MOTION APPROVED.**

VIII. Future Board Meetings

Future board meetings were scheduled for March 18 and May 13, 2010. The March 18, 2010 meeting date was cancelled and will be rescheduled. Members will be notified of the rescheduled date for the March 18, 2010 meeting. The May 13, 2010 board meeting date will remain the same.

The meeting was adjourned at 8:51 a.m.

Respectfully submitted,

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Dr. Debra Daniels, Secretary